



Request for Form 1098-T

If you cannot sign in to your MyDrury account to access your Form 1098-T, you may request one with this form through postal mail, email, or fax to the contact info below. You may also call or email to request a form. The 1098-T form requires a social security number or another form of taxpayer identification number. If you have not provided Drury with your SSN, please contact the registrar to add it to your student information. Office of the **Registrar** Bay Hall Office: (417) 873-7211. Fax: (417) 873-7529. Reg@drury.edu www.drury.edu/registrar/

(You may owe a fine to the IRS for \$50 to \$100 if you have not provided a social security number for the Form 1098-T, or if you have provided an incorrect social security number.)

PLEASE ALLOW 3 BUSINESS DAYS AFTER WE RECEIVE YOUR REQUEST.

To type directly into this form: save to your computer as a pdf and open in your pdf reader. Type in the information, then save again with your name. You may email this form to either of the email addresses below.

Drury University
Attn: Cathy Poe
900 N Benton Ave, BUR 100
Springfield, MO 65802
Ph 417-873-6368 or Fx 417-873-6383,
cpoe@drury.edu, or 1098t@drury.edu.

Other comments or questions? (Limit 300 characters.)

Name: First, Middle, and Last Name (Complete legal name.)

Address

Address

City, State Zip

Drury's Student ID#

Email: please print clearly

Phone Numbers